



Preschool Tuition Agreement for 2018-2019

Student Name(s): _____

Parent Name(s): _____ Phone: _____

Address: _____

When filling out the form below add up the subtotals in each category and place total tuition due on the bottom line.

TUITION AND FEES WORKSHEET

1. Registration Fee (non-refundable)	\$ 50.00	<input type="text" value="\$50.00"/>
2. Base tuition rate for the weekly 2 day program \$10.14 per day or \$3.38 per hour	\$740.00	<input type="text"/>
3. Base tuition rate for the weekly 3day program \$8.56 per day or \$2.85 per hour	\$890.00	<input type="text"/>
Preschool Material Fee		<input type="text" value="\$50.00"/>
Fundraising Obligation Fee – See section on fundraising section. If you choose not to complete your fundraising, add \$250/child. Otherwise, enter 0.		<input type="text"/>
Total Tuition for 2018-2019		<input type="text"/>

Tuition is payable as per the tuition agreement.

PAYMENT OPTIONS

A completed, signed, tuition agreement and registration fee of \$50 must be on file for each enrolled student. First tuition payment and registration fees are due on or before August 15th. We offer three payment options. Please check one.

1. _____ **One-payment plan.** Payment in full on or before August 15. A 1.5% discount will be applied if tuition is paid in full by this date.
2. _____ **Two-payment plan.** First payment due on or before August 15 and second payment due on January 15.
3. _____ **Monthly-payments plan.** First payment due on or before August 15. Payments two through ten (September through May) are due on the 15th of each month.

Electronic payments can be made on line at St. Anthony Parish website: www.holy3.org
St. Anthony strives to make preschool education accessible to everyone. If the above options do not fit the particular needs of your family, please remember the following:



- Families may make special arrangements with the principal for an alternative tuition plan, which would replace the above plans. This arrangement will be put in writing and signed by the principal and the family.

- If you are experiencing temporary financial difficulties that may affect your current payment plan, please contact the office immediately to discuss an alternative payment plan. Payments would otherwise be considered late and late fees will be assessed.

PRESCHOOL TUITION COLLECTION POLICIES

- ❖ Students will not be admitted on the first day of school unless the \$50 Registration Fee and August payment has been made by the family. Outstanding balances will not be carried over from one year to the next. All payments for the current school year must be made by May 15th.
- ❖ **Students will also not be admitted for classes in the second semester if the first semester payments are delinquent.**
- ❖ If tuition payments are late beyond 2 weeks without an alternative plan put into place, a \$5.00 per day fee will be assessed until the payment has been made.
- ❖ If payments are not received by the school on or before the due date, the following actions will take place.

<i>Actions Taken By the School for Non-Payment of Tuition</i>	
<i>1st Reminder</i>	<i>Family will receive notification from the school of non-payment 2 business days after the missed due date.</i>
<i>2nd Reminder</i>	<i>Family will receive written notification from the school on the 30th of the month following the missed due date. Late fees will be assessed.</i>
<i>3rd Reminder</i>	<i>Family will receive written notification and a phone call from the school 30 business days after the missed due date to discuss and make tuition payment arrangements. Late fees continue to be assessed.</i>
<i>4th Reminder</i>	<i>If payment has not been received within 45 business days after the missed due date, the matter will be referred to an attorney for small claims court collection. The student will be suspended from school until the account is current.</i>

FUNDRAISING OBLIGATION

Tuition only covers a portion of the total cost to educate each St. Anthony student. Therefore, it is very important to put significant effort into our fundraising activities. This is what helps us to keep tuition low. The St. Anthony Home and School Group (HSG) works diligently in overseeing all fundraising efforts. Parents of St. Anthony students are automatically members of this committee.

The goals of the HSG are to ensure the future of St. Anthony School, to enhance the relationships between students, staff, family and parishes and to raise the remaining funds to cover the current year’s total cost for educating the students. **Each preschool family has an obligation to participate in these fundraising opportunities by working 10 hours of fundraising time or to pay a Fundraising Obligation Fee of \$250 per student.**

**** I understand the fundraising obligation listed above. I agree to pay the tuition I am responsible for and will comply with the fundraising agreement. ****

Signature: _____ Date: _____
Father/Guardian

Signature: _____ Date: _____
Mother/Guardian

St. Anthony School shall not discriminate on the basis of race, religion, creed, political affiliation, physical, mental, emotional, or learning disabilities, handicap, gender, gender orientation, age, national origin, citizenship, marital or parental status, ancestry, color, or any other reason prohibited by state or federal law.